RIMULI COLLEGE, RIMULI,

Advertisement for Supply of Office Furniture

Godrej 'S' type chair & Book Case

Under OHEPEE,

At

RIMULI COLLEGE, RIMULI, DIST- KEONJHAR

Tender Document No : 1

Dated-14-12-2020

Issued by:

Principal,
Rimuli College, Rimuli,
At/PO- Rimuli,
Dist- Keonjhar,
Pin- 758047

TABLE OF CONTENTS

Section	DESCRIPTION	Page No
1	Schedule of Tender	3
2	Tender Notice	4
3	Eligibility Criteria	5
4	General terms & conditions of tender	6
5	Evaluation of proposals & Award of contract	7
6	Tender Submission	8
7	ANNEXURE	
	I. Details of the tenderer	9
	II. Self declaration for not black listed	10

SCHEDULE OF TENDER

Tender No	1
Name of tender Issuer	Principal, Rimuli College, Rimuli
01. Godrej ' S' type chair with cushion 36 nos.	i) Godrej 'S' type chair with arms(Model-CH7B with cushion)
02. Godrej Book Case 05 nos.	Godrej 4 Door Book Case (1742x914x320)
Cost of the Tender documents	Either purchase it from college by paying Rs 500/- in the shape of BD in Favour of Principal , Rimuli College, Rimuli, Payable at Canara Bank, Keonjhar or download it from college website.
Performance Bank Guarantee	10% of the final value of work order placed to the successful service provider
Date of issue of tender document	14-12-2020
Date & time of Pre bid Clarification meeting	25-01-2021
Last date & time for submission of Bids	25-01-2021
Date & time of Opening of Technical bids	Date of bid opening , I.e. 25-01-2021
Date & time of Price Bid Opening	25-01-2021
Name of the contact person for Communication	Principal , Rimuli College Rimuli, Mob-9437085420
Contact Number of the person concern	9437085420
Address for communication	At/ PO- Rimuli, Dist- Keonjhar, 758047

TENDER NOTICE

Sealed tenders are invited from interested firms for 'Supply of Godrej 'S' type chair 36 nos. with cushion & Book Case 05 nos. to Rimuli College , Rimuli, Dist-Keonjhar .

Interested bidders may obtain details terms & conditions for taking up this assignment by downloading the tender documents from the college website-http://rimulicollege.in or by visiting college office during office hours, Rimuli College Rimuli, Dist Keonjhar, 758047.

ELIGIBILITY CRITERIA OF THE INTERESTED FIRM

The interested firm :-

1) Must have a valid PAN (if applicable)
2) May have GST Number (if applicable)
3)May be registered under EPF & ESI (if applicable)
4)may have labour registration certificate 9 if applicable.
5) Should not have been blacklisted by any State Govt./ Central Govt./ PSU in India. A self declaration is required as per Annexure III.
6) Any other as per Govt. of Odisha guidelines.

GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully, and comply strictly while submitting their bids.

a) Perspective Bidders are requested to remain updated for any notices/ amendments/ clarifications etc. to the Tender Document through the college's website i.e. http://rimulicollege.in/or Notice Board of the Rimuli College, Separate notifications may not be necessary issued for such notice/ amendments/ clarifications etc. in the print media or individually.

b) The bids not submitted in the prescribed format or in prescribed manner shall be rejected by the tender committee at the risk and responsibility of the bidder.

c) Each page of the tender document should be signed by the bidder . In token of having understood and accepted the terms and conditions of the contract and serially numbered and page marked.

d) The bidder or his authorized representative (one person only) will be allowed to be present at the time of bid meeting and at the time of opening of Technical bid.
e) "Price Bid" shall be opened only in those cases, where the offered items have fulfilled the prescribed technical specifications. The decision of the Purchase Committee will be final.
f) The Tendering Authority reserves the right to terminate the bid process and reject all bids at any time prior to award of contract, without assigning.

g) The College will issue a LoA (Letter of Award) to to the successful bidders and the successful bidder after accepting the LoA will receive a work order by the college . Accepting the LoA will also be treated as a contract between the bidder and the college , so separate agreement need not be signed.
h) The contract with the bidder will remain valid for a period of one month from the date of issue of work order.
i) All payments will be made within 30 working days of submission of invoice , based on completion of respective terms and conditions.
j) Any notice given by one party to the other pursuant to this contract shall be sent in writing.
k) All the disputes shall be subjected to the jurisdiction of Champua Court.

EVALUATION AND AWARD OF CONTRACT

I. College Committee will examine & determine whether each bid is of acceptable quality, is generally complete & is substantially responsive to the bidding documents.

a) A substantially responsive bid is one that conforms to all the terms, conditions and specifications of the bidding documents without material deviations, objections, conditionally or reservation. If a bid is not substantially responsive, it will be rejected.

b) In case of tenders containing any conditions or deviations or reservations about contents of tender document, College may ask for withdrawal of such conditions / deviations/ reservations. If the bidder does not withdraw such conditions/ deviations/ reservations, the tender shall be treated as non – responsive.

c) College's decision regarding responsiveness or non responsiveness of a bidder shall be final and binding.

II. Principal , Rimuli College , Rimuli will issue LoA (Letter of Award) to the successful bidder by post or bearer, duly signed and duplicate copy of LoA has to be returned by the successful bidder within 7 days of the receipt of LoA as token of acknowledgement.

III. Work order / Notice of award will be issued by the college only after receiving the acknowledged LoA from the successful bidder.

TENDER SUBMISSION

The bid shall be submitted in two parts , Technical bid, and Price bid.

1) The Price Bid:

> The price bid shall be sealed in an envelope marked as 'Price Bid' and shall contain the price bid as per Annexure III(A) & (B) duly completed in all respects. (The bidder needs to mention whether applying for part A or Part B or both A&B parts of the tender).

2) Each envelope should bear the name of bidder , along with the tender number.

3) Each page of the tender paper has to signed by the bidder and to be submitted along with other desired documents of the Technical Bid.

4) Bidder shall submit the sealed envelope addressing to the Principal Rimuli College, Rimuli, and send through either Speed Post/ Regd. Post/ Pvt. Courier only. However the college authority shall not be held responsible for postal delays.

ANNEXURE- I

DETAILS OF THE TENDERER

Sl. No.	Particular	
1	Name of the Firm/ Agency	
2	Registered Office Address & complete postal address	
3	Telephone Number & Email Address	
4	Name of Authorized Signatory (in block letters)	
5	Contact No. of authorized Signatory	
6	Type of Firm / Proprietary/ Partnership/ Pvt. Ltd./Public Ltd.)	
7	Date of Establishment and Experience in business (in number of years)	
8	GST Registration No.	
9	ESI Registration No.	
10	EPF Registration No	
11	PAN No	

Date

Place **Signature of the Bidder**

ANNEXURE- II

SELF DECLARATION FOR NOT BLACK LISTED

To

The Principal,

Rimuli College, Rimuli,

Dist-Keonjhar.

Ref: TENDER NO:- Date:-

Madam/ Sir,

I/ We ……..here by confirm that our firm has not been banned or blacklisted by any Government organization/ Financial institution / Court / Public Sector Unit/ Central Govt.

Bidder Name and Signature